

PROMENADE AT CASTLE ROCK METROPOLITAN DISTRICT NOS. 1-3

8390 E CRESCENT PARKWAY, SUITE 300
GREENWOOD VILLAGE, CO 80111

Phone: 303-779-5710

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NOTICE OF JOINT REGULAR MEETING AND AGENDA

DATE: November 4, 2024

TIME: 2:15 p.m.

LOCATION: Via Zoom

ACCESS: To attend via Zoom, use the below link:

<https://us06web.zoom.us/j/81364435655?pwd=yQP23j0OxD29CrV8ACH679kENIRqib.1>

Meeting ID: 813 6443 5655

Passcode: 661546

Call-in Number: 720-707-2699

Board of Directors

Tim O'Connor
Kelly Goodnough
Scott Hall
Dustin Anderson
Vacant

Office

President
Treasurer/Secretary
Treasurer/Secretary
Treasurer/Secretary
Director

Term Expires

May, 2025
May, 2025
May, 2027
May, 2025
May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices, designate 24-hour posting location.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider adoption of the Joint Resolution Regarding 2025 Annual Administrative Matters (enclosure).

II. CONSENT AGENDA

- A. Review and consider approval of minutes from the July 10, 2024 special board meeting and July 10, 2024, annual meeting (enclosures).
- B. Approval of Claims Listing (District No. 2) (enclosure).

III. CAPITAL IMPROVEMENTS MATTERS

- A. Review and consider approval of 2024-2025 landscape maintenance proposal with Schultz Industries, Inc. in the amount of \$117,048.00 (District No. 2) (enclosure).
- B. Review and consider approval of 2024-2025 snow removal proposals with Schultz Industries, Inc. (District No. 2) (enclosures).
- C. Review and consider approval of 2024 winter watering for trees proposal from Schultz Industries, Inc. for Promenade Gold, Promenade Yellow, Promenade Walls and Promenade Grace Chapel, priced per occurrence in the amount of \$8,850 (District No. 2) (enclosure).
- D. Update on Status of District Construction.
- E. Other capital improvement matters.

IV. FINANCIAL MATTERS

- A. Review and accept September 30, 2024 Financial Statements, Cash Position Reports and Property Tax Schedules (to be distributed).
- B. Conduct Public Hearings to consider amendment of the 2024 Budgets. If necessary, consider adoption of Resolutions to Amend the 2024 Budgets (enclosures).
- C. Conduct Public Hearings on the proposed 2025 Budgets and consider adoption of Resolutions to Adopt the 2025 Budgets and Appropriate Sums of Money and Authorize Certification of the Tax Levy (enclosures).
- D. Discuss Investment Direction.
- E. Review and consider approval of the engagement letter with Dazzio & Associates, PC to prepare the 2024 Audit (enclosure).
- F. Consider Adoption of Joint Resolution Regarding Approval of Eligible Costs and Authorization for Requisition Nos. 2024 – 57-65 (District No. 1) (enclosure).

V. LEGAL MATTERS

- A. Discuss 2024 Legislative Memorandum and Changes Implemented by HB 24B-1001.

- B. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.
- C. Review and consider the adoption of Joint Amended and Restated Public Records Request Policy (enclosure).

VI. MANAGER MATTERS

- A. Review and consider approval of proposal for Erosion on the Hillside by ENT Credit Union from Schultz Industries, Inc. in the amount of \$67,274 (District No. 2) (enclosure).
- B. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
- C. Review and consider approval of workers’ compensation coverage for 2025 (enclosures).
- D. Review and consider approval of CliftonLarsonAllen LLP Statements of Work for 2025 (enclosures).
- E. Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member to approve proposal (enclosure).
- F. Authorize Board member or committee to work with district staff to transition website to ADA compliant hosting platform (enclosure).

VII. OTHER BUSINESS

VIII. ADJOURNMENT

There are no more regular meetings scheduled for 2024.